



STATE OF INDIANA

Mitchell E. Daniels Jr., Governor

DEPARTMENT OF ADMINISTRATION
Minority and Women's Business Enterprises Division

Indiana Government Center South
402 West Washington Street, Room W479
Indianapolis, IN 46204
(317) 232 - 3061

Governor's Commission on Minority and Women's Business Enterprises Monday, September 12, 2011

MINUTES

The Governor's Commission on Minority and Women's Business Enterprises met on Monday, September 12, 2011, in the Government Center South, Conference Room C, in Indianapolis, IN.

Handouts

The Minority and Women's Business Enterprises (MWBE) staff distributed handouts (Agenda; Minutes; Deputy Commissioner Report, 9/12/2011; Timeline; Press Release Packet: Ohio Rivers Bridge Project)

Welcome/Call to Order

Chairman Jamal Smith welcomed the commission members and attendees and called the meeting to order at 1:09 p.m.

Roll Call

Present:

Jamal Smith, Chairman
Felecia Roseburgh, Deputy Commissioner
Robert Wynkoop, IDOA Commissioner
Lani Chuang, Audrey International, Inc.
Tiffany Mulligan, INDOT
Sylvia Trotter, Trotter Construction
Sarah Taylor, City of Indianapolis
Alfonso Vidal, Omni Plastics
Mara Candelaria-Reardon, State Representative

Absent:

Ronnie Alting, Indiana State Senator Jean
Breaux, State Senator
Angela Faulkner, Faulkner Strategies
Lisa Spaulding for Mitch Roob, IEDC
Rae Pearson, Alpha Rae Personnel
Jesse Moore, Indiana Diversity Supplier Leader
Marcia Duncan, Lynch House of Coiffure
Rebecca Kubacki, State Representative

Chairman's Comments

Chairman Smith mentioned that today's board meeting was scheduled concurrent to INDOT's Ohio River Kentucky project meeting. Several Commission members were absent because they were in attendance of that meeting in Kentucky.

Adoption of Minutes

Two amendments was made to June 27, 2011 minutes. The Minutes with amendments were approved.

Chairman's Remarks & Update

Chairman Smith noted that per the request of Senator Breaux, she has recommended training for Commissioners be offered. Chairman Smith, Deputy Commissioner Roseburgh and Senator Breaux have been working out the logistics for the training, which is tentatively scheduled to be held prior to the next Commission meeting on December 12, 2011, from 10:00 to 12:00 pm. Lunch will be served. The anticipated training will include items such as roles & responsibilities of Commissioners, in depth training on the new Pay Audit System and comprehensive information on the Ohio Rivers Bridge Project. Additional details will be provided to Commissioners.

Deputy Commissioner Report

Deputy Commissioner Roseburgh summarized the following items: Pay Audit System Update and Ohio Rivers Bridge Project.

Pay Audit System Update

Deputy Commissioner Roseburgh discussed how the MWBE Division is progressively moving towards the deployment of the Pay Audit System. As of July 27, 2011, the Division has completed meetings with some of the top 15 state agencies (IDOA, DOC, DOE, BWV, FSSA, DWD, DCS) with MWBE spend. Additional open meetings will be held for remaining agencies to receive information about the Pay Audit System. The system is scheduled for deployment on December 31, 2011.

The Division will be having additional meetings with the ePro User Group, which is a user group that brings together all procurement professionals from across the state. The MWBE Division has also provided a presentation at the recent Contract Seminar.

Deputy Commissioner Roseburgh briefly mentioned the Timeline for training for vendors, primes and sub contractors, which will be completed on 12/31/2011.

Ohio Rivers Bridge Project

Indiana and Kentucky formed the Ohio Rivers Bridge Project Workgroup to assure D/M/WBE business owners are included in the project. The MWBE Division will serve on the Workgroup. Deputy Commissioner Roseburgh and Commissioner Mulligan have been attending the meetings. The Workgroup has set a very aggressive timeline and many upcoming meetings have been scheduled.

Deputy Commissioner Roseburgh mentioned that there has been a large turnout of Kentucky participation. She highly recommended that Commissioners attend and represent for Indiana. She also suggested the Commissioners encourage business owners of their respective community to attend and participate.

Chairman Smith opened the floor for discussion, comments or questions on the Pay Audit System Update and Ohio Rivers Bridge Project.

Chairman Smith noted that many of the Commissioners were in attendance of concurrent meetings with regards to the Ohio Rivers Bridge Project.

Deputy Commissioner Roseburgh briefly reviewed Ohio Rivers Bridge Project Press Release Packet.

Deputy Commissioner Roseburgh and Commissioner Mulligan clarified that the Ohio Rivers Bridge Project is a 10-year project, which is state and federally funded which has set list guidelines which must be followed. Deputy Commissioner Roseburgh and Commissioner Mulligan are openly available for questions and concerns about the project.

Commissioner Wynkoop echoed the Chairman's and Deputy Commissioner's comments. He, too, encouraged Commissioners and small business owner's participation in the Ohio Rivers Bridge Project.

Commissioner Mulligan noted that information about the Ohio Rivers Bridge Project can be found on Bi-state Bridge Authority website.

Commissioner Representative Reardon expressed that from a legislative prospective; she has heard nothing but positive comments about The MWBE Division participation with the Ohio Rivers Bridge Project. She offered kudos to The Division for its efforts.

Chairman Smith reiterated the participation of Commissioners and business owners to participate in the Ohio Rivers Bridge Project.

Public Comments

No public comments.

Adjournment

Chairman Smith adjourned the meeting at 1:34 p.m.